

# **WYVERN ACADEMY**

## **TEACHING AND LEARNING COMMITTEE**

### **TERMS OF REFERENCE 2023.24**

#### **Terms of Reference**

The Teaching and Learning Committee will:

#### **Curriculum Planning and Delivery**

- Consider and advise the Trustee Board on standards and other matters relating to the school's curriculum, including statutory requirements and the Academy's curriculum offer;
- Review, monitor and evaluate the Academy Curriculum Policy;
- Monitor and evaluate the impact of the Self Evaluation Form, School Development Plan and targets on academy improvement;
- Review and monitor specified policies, including those related to Equality, Diversity and Inclusion, Collective Worship, Religious Education, Behaviour, Safeguarding and PSHE;
- Advise on ways individual trustees can be involved in specific areas of provision, in accordance with the School Development Plan, receive regular reports and advise the Full Trustee Board;
- Monitor the impact of how the curriculum is taught, evaluated and resourced on teaching, learning and assessment.

#### **Assessment and Improvement**

- Monitor and evaluate the impact of quality of teaching on pupil progress and standards of achievement;
- Monitor and evaluate school performance, pupil progress and standards of achievement, including disadvantaged groups, in relation to set targets;
- Benchmark school performance data against all available data, eg comparable local and national schools, local authority, and report within statutory time frames;
- Approve and monitor the Assessment Policy, including assessment and tracking systems;

- Advise the Finance and Resources Committee or Full Trustee Board on curriculum funding priorities and any issues with financial/personnel implications;
- Review staffing and assist with senior appointments where appropriate;
- Monitor and evaluate the impact of continuing professional development on improving staff performance, including for equality, diversity and inclusion;
- Agree and monitor the Performance Management Policy;
- Consider recommendations from external review eg Ofsted or school improvement advisers, agree actions and evaluate implementation.

## **Engagement**

- Review and monitor the extended services offered to children within our local community and their families;
- Receive and respond to feedback from staff, families and other sources;
- Ensure statutory requirements for reporting and publishing information are met and the school website content is presented in an accessible way and fully compliant;
- Oversee arrangements for educational visits, including the appointment of a named co-ordinator;
- Monitor the school's publicity, public presentation and relationships with the wider community.
- Identify and celebrate pupil achievements.

## **Equality, Diversity and Inclusion**

- Monitor the Equality Scheme and ensure compliance with the Equality Act 2010 and Public Equality Duty;
- Support the development, and monitor the progress, of appropriate strategies, action plans and targets that enable the academy to provide inclusive and accessible services and create a diverse and inclusive workplace;
- Ensure that the requirements of children with additional needs are met, as laid out in the SEND Code of Practice.
- Monitor and evaluate provision for all groups of vulnerable children, ensure their needs have been identified and addressed and evaluate their progress and achievement.

<b>These terms of reference agreed by the Trustee Board</b>	07.07.23
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<b>Name of Trustee/Associate Member</b>	<b>T/AM</b>	<b>Date Appointed to the Committee</b>
Christine Robertson	T	07.07.23
Katherine Seymour	T	07.07.23
Helen Hunt	T	07.07.23
Lisa White	T	07.07.23
Kevin Floyd	T	07.07.23
Chris Adams	T	07.07.23
Richard Holt	A	07.07.23

<b>Chair of the Committee</b>	Christine Robertson
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<b>Clerk to the Committee</b>	Kathryn Schofield
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<b>Quorum</b>	3
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<b>Date Committee Established</b>	07.07.23
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<b>Date of next review:</b>	AGM July 2024
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