

Registration number: 08123602

# Wyvern Academy

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2020

**WYVERN ACADEMY**  
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## WYVERN ACADEMY

### REFERENCE AND ADMINISTRATIVE DETAILS

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<b>Members</b>	G Brayshaw (appointed 12 February 2020) B Douglas (resigned 4 February 2020) S Francis-Clark (appointed 17 December 2019) J Gardner (resigned 4 December 2019) R Holt (resigned 16 December 2019) C Tuckett (appointed 4 December 2019)
<b>Trustees (Directors)</b>	G Brayshaw, (Chair of trustees) C Cadby B Douglas, (Accounting officer) K Floyd (appointed 7 April 2020) J Gardner (resigned 4 December 2019) J Girdler (resigned 10 September 2020) P Harding (resigned 18 December 2019) S Hawkins (resigned 13 February 2020) R Holt H Hunt S Marshall E Moyse (appointed 11 March 2020) C Robertson (appointed 7 April 2020)
<b>Company Secretary</b>	C Bellchambers
<b>Senior Management Team</b>	B Douglas, Head Teacher D Tomlinson, Deputy Head Teacher R Holt, Assistant Head Teacher C Bellchambers, Business manager (SLT from February 2020)
<b>Principal and Registered Office</b>	Wyvern School Dorchester Road Weymouth Dorset DT3 5AL
<b>Company Registration Number</b>	08123602
<b>Auditors</b>	Albert Goodman LLP Goodwood House Blackbrook Park Avenue Taunton Somerset TA1 2PX
<b>Bankers</b>	Lloyds 92 St Mary Street Weymouth Dorset DT4 8PA

**WYVERN ACADEMY**

**REFERENCE AND ADMINISTRATIVE DETAILS (CONTINUED)**

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<b>Solicitors</b>	Stone King LLP 13 Queen Square Bath BA1 2HJ
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## **WYVERN ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020**

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The Trustees present their annual report together with the financial statements and auditors' report of the Charitable Company for the year ending 31st August 2020. The annual report serves the purpose of both a Trustees' report, and a Directors' report under company law.

The Trust operates a Special Academy in Weymouth for pupils aged 2 to 19 with complex needs, including Autistic Spectrum Disorder (ASD). The Academy has a pupil capacity of 85 and had a roll of 87 in the school census on 16th January 2020.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Constitution**

The Academy Trust was incorporated on 1 July 2012 and opened as an Academy on 1 September 2012. It is a company limited by guarantee and an exempt charity. The Charitable Company's Memorandum and Articles of Association are the primary governing documents of the Academy Trust. The Trustees of Wyvern Academy are also the directors of the Charitable Company for the purposes of company law. The Charitable Company is known as Wyvern Academy.

Details of the Trustees who served throughout the year, except as noted, are included in the Reference and Administrative Details on pages 1 to 2.

#### **Members' Liability**

Each member of the Charitable Company undertakes to contribute to the assets of the Company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they cease to be a member.

#### **Trustees' Indemnities**

In accordance with normal commercial practice, the Academy has purchased insurance to protect Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business. This insurance is purchased through the Risk Protection Arrangement (RPA) and provides an unlimited indemnity protection.

### **TRUSTEES**

#### **Method of recruitment and appointment or election of Trustees**

On 1 September 2012, the Trustees appointed all those Governors that served the predecessor school to be Trustees of the newly formed Academy.

As at September 2020 the Academy Trust Trustee Board consists of:

- 1 Principal
- 2 Staff Trustees
- 1 Parent Trustee (two vacancies)
- 5 Community Trustees (one vacancy)
- 1 School's Co-operative Trustee (currently a vacancy)
- 1 Forum Trustee (currently a vacancy)

Trustees are appointed for a four year term of office, except that this time limit does not apply to the Head Teacher. Subject to remaining eligible to be a particular type of trustee, any trustee can be reappointed or re-elected provided that no trustee may serve more than three terms of office (i.e. 12 years).

## WYVERN ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)

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Staff trustees are elected following a Notice of Election distributed to all members of staff employed at the school for more than 500 hours a year. If the number of nominations received by the prearranged date exceeds the number of vacancies, a ballot will be held with votes made by staff, having had the opportunity to read or hear information on each candidate on a set date.

If the number of staff standing for election is less than the number of vacancies, the Members of the Staff Constituency shall elect from amongst their number.

Parent/Carer trustees are elected following a Notice of Election. If the number of nominations received by the prearranged date exceeds the number of vacancies, a ballot will be held with votes made by parents having had the opportunity to read or hear information on each candidate on a set date. If the number of parent/carers standing for election is less than the number of vacancies, the Members of the Parent Constituency shall elect from amongst their number.

All other trustees shall be appointed or elected in accordance with an agreed process designed to ensure that prospective trustees have the skills and experience required to be effective in the role. Any gaps in the skills and experience across the trustee board are identified using an annual skills audit undertaken by the existing trustees so, when appointing new trustees, the board will give consideration to the areas not covered in order to ensure that the board has the necessary skills to contribute fully to the academy's strategic development.

#### **Policies and Procedures adopted for the Induction and Training of Trustees**

The Academy issues a New Trustee Welcome pack, which includes the latest Governance Handbook, the latest Academies Financial Handbook, the Code of Conduct and a list of frequently used abbreviations.

The Academy buys into the Dorset County Council Governor Services, which delivers an extensive programme of training courses for all Trustees and Clerks. The Clerk ensures that all course details are made available to the Trustees

The Academy also has membership to the National Governors Association (NGA), which gives trustees access to a full and comprehensive range of resource material and guidance, including the aforementioned Skills Audit. Trustees also receive a weekly newsletter from the NGA to keep them abreast of new developments.

Wyvern holds an annual Trustee Review Day at the end of each academic year to give Trustees the opportunity to evaluate outcome measures for the year and work with the Head Teacher to formulate strategic priorities for the coming year.

#### **Organisational Structure**

Aside from the Full Board of Trustees, which meets three times at the end of each academic term and again for the Annual General Meeting at the beginning of the year in September, there are seven further Committees comprising:

- Teaching & Learning:- this committee meets once every term to monitor, evaluate and review Academy policy, practice and performance in relation to curriculum planning, communications, target setting and assessment, examinations and all pastoral issues.
- Finance & Resources:- this meets at least five times a year and is responsible for monitoring, evaluating and reviewing policy and performance in relation to financial management, compliance with reporting and regulatory requirements and reporting, receiving reports from the Responsible Officer/internal audit and approving the draft annual budget. It also incorporates the majority of the roles within an audit committee.

## WYVERN ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)

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- Health & Safety: -this committee meets once a term to ensure that mechanisms and procedures are in place for health, safety and wellbeing. To monitor the implementation of policies and to feedback to the full board.
- Diversity and Equality - this committee meets three times a year in order to discharge mandatory duties arising from the Equality Act (2010).
- Standing: - this committee meets with the School Improvement Partner to discuss and agree the Head Teacher's performance targets and to make recommendations to the F&R Committee in respect of any pay award for the successful meeting of targets set. It is also responsible for overseeing and agreeing to any decision to dismiss a member of staff.
- Staff Disciplinary: - this is an ad hoc committee that meets as and when required to make decisions under the Trustee Body's Personnel procedures relating to disciplinary, grievance or capability issues.
- Appeals: - this is an ad hoc committee that meets as and when required to consider any appeal against decisions made in relation to staff dismissal; grievance issues and pupil exclusions.

It is not deemed necessary to have a separate Audit Committee as the Academy does not have an annual income in excess of £50 million, (as specified in the Academies Financial Handbook 2019). Therefore, all the responsibilities of an Audit Committee are covered elsewhere by the other committees. However, the Trustees will re-consider this decision when the Academies Financial Handbook is published for 2020.

The Full Trustee Board establishes an overall framework for the governance of the Academy and determines membership, terms of reference and procedures of Committees and other groups at the Annual General Meeting. It receives reports including policies from its Committees for ratification. It monitors the activities of the Committees through the minutes of their meetings. The Board may from time to time establish Working Groups to perform specific tasks over a limited timescale.

The following decisions are reserved to the Board of Trustees: to consider any proposals for changes to the status or Constitution of the Academy and its committee structure, to appoint or remove the Chair and/or Vice Chair, School Development Plan and annual budget.

The Trustees are responsible for setting general policy, adopting an annual budget, approving the statutory accounts, monitoring the Academy by the use of financial reports and other data, and making major strategic decisions about the direction of the Academy, capital expenditure and staff appointments.

The Board of Trustees have delegated responsibility for day to day operational management of the Academy to the Head Teacher and the Senior Leadership Team (SLT). The SLT comprises the Head Teacher, Deputy Head Teacher and the Assistant Head Teacher. The SLT controls the Academy at an executive level, implementing the policies laid down by the Trustees and reporting back to them. The SLT is responsible for delivering the approved strategic actions of the School Development Plan as well as setting up and managing annual priorities agreed at Trust Board meetings.

A second tier of management responsibility includes the Senior Management Team (SMT). The SMT comprises the Finance & Business Manager and Personnel Manager together with the Middle Leadership structure of Lower School, Upper School and Sixth Form department leaders and the SENCo (Special Educational Needs Co-ordinator). The aim of the leadership structure is to devolve responsibility at the operational level in which the decision making is pertinent.

The Head Teacher and the Finance and Business Manager are responsible for the authorisation of spending within agreed budgets; a summary of this is in the Scheme of Financial Delegation. Some spending control is devolved to Budget Holders which must be authorised in line with the Financial Scheme of Delegation.

**WYVERN ACADEMY****TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)**

The Head Teacher is responsible for the appointment of staff, though appointment panels for teaching, SLT and SMT posts always include a Trustee.

Budget holders are made aware of their financial responsibilities in an annual letter.

The Finance & Business Manager is the Chief Financial Officer.

The Head Teacher is the Accounting Officer.

**Arrangements for setting pay and remuneration of key management personnel**

Pay for the Senior Leadership Team is set using the School Teacher's Pay and Conditions document and guidance. Wyvern Academy is a Group 5 school.

Pay for the Senior Management Team has been set using the School Teacher's Pay and Conditions document for teaching staff and the Dorset County Council Job Portfolio for the Finance & Business Manager and Personnel Manager.

All Trustees give their time freely and no Trustee received remuneration in the year. Details of Trustees' expenses and related party transactions are disclosed in the notes to the accounts.

**Trade union facility time****Relevant union officials**

Number of employees who were relevant union officials during the relevant period	Full-time equivalent employee number
0	0

**Percentage of time spent on facility time**

Percentage of time	Number of employees
0%	0
1%-50%	0
51%-99%	0
100%	0

**Percentage of pay bill spent on facility time**

Provide the total cost of facility time	0
Provide the total pay bill	0
Provide the percentage of the total pay bill spent on facility time, calculated as: (total cost of facility time / total pay bill) x 100	0

**Paid trade union activities**

Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:  (total hours spent on paid trade union activities by relevant union officials during the relevant period / total paid facility time hours) x 100	N/A
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## **WYVERN ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)**

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#### **Related Parties and other Connected Charities and Organisations**

Wyvern is a Co operative Academy currently within an Educational Trust (ASPECT) along with our campus mainstream secondary Academy, Wey Valley School (Part of Ambitions Academy Trust), as our main partner. The remaining parties of the ASPECT Trust have mutually agreed to dissolve the trust and apportion land and assets back to the two schools' ownership. Although this was agreed in 2019 progress has been affected by the COVID-19 pandemic and whilst ongoing is yet to be completed.

The school is a partner in the Teaching Alliance of Dorset Special Schools (TADSS). This alliance includes all six Dorset Special Schools who have a commitment to improving outcomes for all children with SEN in Dorset.

The Academy has a separate partnership agreement with 'Dorset NHS Trust' to provide paediatric nursing support for pupils attending the Academy. The nurse is linked to the community paediatric nursing team to provide a holistic approach to the medical needs of individual pupils and support for their families.

The Academy has a 'Friends of Wyvern Association'. This is a charitable organisation that raises funds for specific projects. It has a management structure, which is separate from the Academy.

The Academy has entered into a contract with a pool management company (Neptune Aquatic Solutions) to extend and develop the community use of its hydrotherapy pool. This has significantly opened up the facility to wider range of local users and has become a sustained addition to our offer.

#### **OBJECTIVES AND ACTIVITIES**

##### **Objects and Aims**

The object of Wyvern Academy in serving children and young people with learning difficulties and disabilities is to prepare them for the life they are going to live as adults.

In doing this, the Academy supports families and works to make society a better place for all people with SEND.

The principal object and activity of the Charitable Company is the operation of Wyvern Academy to provide free education and care for pupils with SEND. The Academy's specialism is severe learning difficulties including autism and complex healthcare needs.

At Wyvern Academy we aim to empower every pupil with optimal achievement in order to prepare them for the life they are going to live. In doing so we aim to provide optimal care, reduce barriers to learning and well-being and maximise voice, choice, independence, ability and purpose as personalised outcomes. As a special Academy we see supporting parents and carers and promoting the inclusion of people with SEND in society as integral to our work.

##### **Objectives, Strategies and Activities**

The overall aims of the school are to 1. Prepare our young people for the lives they are going to live; 2. Support pupils' families; 3. Make the world a better place for people with SEND.

The School Development Plan for 2019-20 has the following strategic objectives:

- An effective curriculum design with congruent intent for all pupils Y1-Y11 with practical planning and resource provision.
  - School-wide reduction in use of single-use plastics.
  - Improved staff skills with speech and language development.
  - Develop extra classroom capacity.
  - Extend inclusion opportunities, transition support, work experience and post-16 micro-enterprise.
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- Instate the life-skills caravan.
- Participate in the mental Health trailblazer programme.

#### **Public Benefit**

The Trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commissioner's general guidance on public benefit in exercising their powers or duties. They have referred to this guidance when reviewing the Academy's aims and objectives and in planning its future activities.

In setting out objectives and planning our activities, the Trustees have given careful consideration to the Charity Commission's guidance on Public Benefit.

The key public benefit delivered by the Academy is the provision of high quality education and care to its pupils on roll and children with SEN in our wider community.

Wyvern Academy educates up to 85 children and young people all of whom have severe or profound learning difficulties, including autism. We specialise in teaching children with communication difficulties, through total communication. We are experienced in signing, the Picture Exchange Communication System (PECS) as well as developing communication through new technologies such as iPads and Eye Gaze communication systems. All teachers are trained in language development and are committed to including communication in all aspects of school life.

Our staff are trained and highly proficient in the teaching of children with autism and severe learning difficulties including challenging behaviour, where we employ the TEACCH approach (Treatment and Education of Autistic and Related Communication Handicapped Children) as our overall philosophy through structured teaching. Within this structure we include other approaches such as sensory integration.

We also cater extensively for children with profound learning difficulties including additional mobility and medical requirements, where the curriculum is tailored to meet individual needs and the use of physical and sensory programmes allow these pupils to make the best progress possible.

At Wyvern Academy we aim for every child and young person to achieve the best educational outcomes possible, whatever their individual needs and abilities. By being part of an educational campus, we can tailor a child's education to their exact requirements. This, combined with high expectations and high quality teaching, ensures success at every level.

The Wyvern Academy Sixth Form offers a course of up to three years which is personalised to the students' needs and centres around five work and independent living strands of study. As such, it is a platform for our young people to prepare for adulthood and the next stage of their lives. There are strong elements of community inclusion, enterprise, work experience and all students pursue accredited qualifications.

We take a truly holistic approach to the education of children at Wyvern and in recognition of this we offer additional services including the MOVE programme; drama therapy, music therapy; Hydrotherapy; Rebound therapy and also provide yoga, Riding for the Disabled, Intensive Interaction, Attention Autism and sensory diets when not under COVID-19 restrictions.

We also work very much as part of a team with therapists to provide high quality speech and language therapy, occupational therapy and physiotherapy support for those pupils who require these services. We have extended our specialist services for those pupils with complex medical conditions by employing NHS paediatric nurses who support those children and their families.

## **WYVERN ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)**

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We are a Centre of Excellence for the MOVE programme, which offers very high quality provision for children who need to develop and maintain their mobility.

#### **STRATEGIC REPORT**

##### **Achievements and Performance**

Central to the essential character of Wyvern Academy is the need to adopt a particularly flexible approach to meeting students' needs due to the severity and diversity of their conditions. Alongside many unique and innovative approaches is the assessment policy the school has developed recent years which emerged as a necessity to provide reliable progress information and react to changes in national requirements. Across the full age range (2-19yrs) four separate assessment methods are used to provide teachers and parents with an objective picture of their children's learning. Each method is capable of returning a judgement of whether a pupil has made expected progress or if it is above or below expectation in a subject area. These judgements are referenced against the previously used National Progression Guidance and P-levels approach, Pre-Keystage Standards and the academy's own historical data.

##### **Key Performance Indicators**

The onset of the global coronavirus pandemic (COVID-19) in March 2020 caused an approximate 90% overnight reduction of pupils and staff attending the school. Classes were reorganised to practically accommodate pupils safely and staff reallocated. As such day-to-day safety and safeguarding became the academy's overriding priority and staff and management were fully occupied ensuring all correct ratios were in place and essential services such as catering and transport were running.

Due to the absence of a significant number of students and staff from the school from March to July, normal assessment practice had to be suspended and home or online learning arranged for those students it was appropriate for. Assessment that had been completed up until this point in the year had to be archived as the process is cumulative and therefore an incomplete data set is not reliable for school self evaluation. As such assessment ceased to be a reliable indicator of the academy's performance as it was in extreme and unprecedented circumstances and cannot be used as a key performance indicator.

Attendance may be substituted as an alternative indicator of performance as recovering numbers attending school over the March-July 2020 period became the single most important key aim, alongside safeguarding.

Throughout the whole lockdown period, attendance at Wyvern Academy never fell below 10% in term time, in contrast with most schools. A huge effort was made to maintain and increase numbers as it was recognised that many families and students were suffering under lockdown restrictions and in some cases were at actual risk at home.

The academy committed considerable resource to staying open over the Easter holiday for keyworker children and after this daily attendance rose to just under 20%. By June this had doubled again and by the end of the academic year it had reached 75% with well over 90% of students attending for at least one day each week. These figures were achieved through especially focused attention from senior leadership and admin in recognition of the needs of the academy's families, as established through regular weekly contact, and notable commitment from classroom staff.

Key Performance Indicators

## Direct Staffing Costs as a % of Public/GAG Income

Staff type	2019/20	2018/19	2017/2018	2016/2017	2015/2016
Teaching	34%	35%	39%	34%	33%
Educational Support	45%	50%	53%	44%	43%
Administration /IT	6%	8%	8% (includes IT Technician for 6/12)	6%	6%
Premises	2%	2%	2%	2%	2%
Other (MDSA/Catering)	3%				
<b>Total</b>	<b>90%</b>	<b>95%</b>	<b>102%</b>	<b>86%</b>	<b>84%</b>

Local Authority 'top up' funding is judged against a matrix of need for specialist provision. This matrix gives an overall 'locator' of 2 to 7++ for each child and a correlated funding level over and above the £10k per placement funding. Year on year mapping reviews against these locators show a consistent rise in complexity across the school's population, which puts an ever increasing strain on our ability to meet individual needs. The Academy works with the local authority to ensure that adequate funding is given to those children who have the most complex learning needs.

Locators based on May 2020:

Locator	Number of Pupils 2020	Percentage	Number of Pupils 2019	Percentage	Number of Pupils 2018	Percentage
2	0	0	0	0	1	1.2%
3	2	2.3%	2	2.3%	5	6.1%
4	5	5.7%	8	9.1%	5	6.1%
5	10	11.4%	15	17%	14	17.1%
6	23	26.1%	16	18.2%	20	24.4%
7, 7+, 7++	48	54.5%	47	53.4%	37	45.1%
<b>Total</b>	<b>88</b>	<b>100%</b>	<b>88</b>	<b>100%</b>	<b>82</b>	<b>100%</b>

## WYVERN ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)

Included in the highest category above are 30 (23:2019) pupils who have been attributed a locator value of either 7+ or 7++. This represents 34% (26%: 2019) of our total number.

In addition to the recommendations from the academy's 2019 inspection report, the school continues to work within the definitions for good and outstanding performance under the sections in the latest OFSTED Inspection Handbook.

Teacher performance is judged against the DfE Teacher Standards (2013). Head Teacher performance is judged against DfE 2020 National Standards of Excellence for Head Teachers.

Pupil progress is normally assessed using either the individualised (ipsative) system called MAPP or the academy's own (formal) Depth of Learning Assessment (DoLA) which replaced the P-level system 2 years ago. In the 2019-20 year these systems had to be suspended for use as self-evaluation tools due to the coronavirus pandemic and lockdown restrictions. (See below)

#### Going Concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Academy Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the Statement of Accounting Policies.

### FININCIAL REVIEW

#### Financial Review

The financial statements reflect the year of operational activity for the Academy. During the year, our expenditure was funded mainly from income received from the Education & Skills Funding Authority (ESFA, formerly EFA), and the Local Authority (LA). Other income was generated primarily from the hire of our premises, (mainly through the new contract for the management of our hydrotherapy pool), and the provision of extended school services.

The vast majority of our income is restricted to curricular activities.

April 2020 saw Dorset Council increase the amounts of pupil led top-up funding and split the funding into two elements as follows:

Pupil Led Funding		Locator 2	Locator 3	Locator 4	Locator 5	Locator 6	Locator 7	Locator 7+	Locator 7++
17/18		£899.56	£2,437.41	£4,394.77	£6,909.43	£10,129.68	£14,311.60	£19,796.59	£27,123.74
20/21		£1,090.58	£2,805.58	£4,991.88	£7,804.66	£11,410.78	£16,098.73	£22,253.16	£30,481.64
% increase		21.23%	15.10%	13.99%	12.98%	12.65%	12.46%	12.41%	12.38%
Infrastructure		Basic	Pool	TOTAL					
17/18		£342,105.00	£6,300.00	£348,405.00					
20/21		£354,256.00	£6,708.00	£370,964.00					
% increase		5.47%	6.48%	5.47%					

## **WYVERN ACADEMY**

### **TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)**

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Despite the increases being lower at the higher end of the locator spectrum, where the majority of our pupils are situated (60% of pupils at greater than L6), the result of this increase meant that we would receive an additional £126k from the LA in 19/20 after our latest locator review in April 2020. However,.

During the 19/20 academic year the termly top-up payments remained extremely difficult to match with predicted income due to the lag in processing any changes - either due to new starters/leavers or changes in a pupil's locator during the year. This was mainly due to the reorganisation of Dorset Council's Children Services that continued throughout the year, which means that our locators have yet to be updated and paid for in full. We finished repaying the £44.5k recoupment to Dorset Council from 18/19 in May 2020.

The erosion of ESG from the ESFA's GAG funding continued and 19/20 will be the final year that we receive this line of funding. We are continually striving to finely balance an ever reducing budget with the need for the correct and safe level of staffing required to ensure welfare of both pupils and staff.

Having produced a revised budget for the ESFA in November 2019 we were then able to accurately control expenditure for the remainder of the year and to ensure sufficient cash flow throughout the year.

In December 2019 a large body of work was carried out to enable us to request exceptional case funding for three pupils whose standard top-up funding was not adequate for their staffing requirements. This brought an additional £63k. This funding request was successful but was only made for the 19/20 academic year. We are in the process of requesting the continuation of this funding based on the revised pupil led funding and the September 2020 teacher and support staff pay scales.

COVID-19 has severely impacted our ability to match the budgeted levels of self-generate income. Income received from the management and letting of the Hydrotherapy Pool was down by £15k during 19/20.

The additional cost of COVID-19 to Wyvern Academy was approximately £36K as at 21st July 2020, of which we have received £7k from ESFA in November 2020. We expect these additional costs, relating to staffing, PPE, cleaning, IT and Free School Meals, to continue to rise throughout the 20/21 academic year.

#### **Reserves Policy**

Reserves are important for contingency planning and fulfilment of various contracts and, in the wake of the Local Authority Funding review, the Academy aims to carry forward a prudent level of resources from the General Annual Grant and the High Needs funding to protect the Academy against the confirmed substantial drop in Top Up funding over the next four years.

Our Reserves Policy, which is reviewed annually, demonstrates financial transparency and accountability, good financial management and justification for the amount of reserves to support the Academy's overall finances.

## WYVERN ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)

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This policy confirms that reserves are maintained at a level which ensures that Wyvern Academy's core activity could continue during a period of unforeseen difficulty and requires the Academy to maintain a proportion of reserves in a readily accessible form (i.e. bank current account). The calculation of the required level of reserves is an integral part of the Academy's planning, budget and forecast cycle. It takes into account risks associated with each stream of income and expenditure being different from that budgeted; planned activity level; the Academy's commitments. We believe that a minimum (monthly) level of reserves should be held at £250k and it is acknowledged by the ESFA that an annual carry forward of approximately £450k is acceptable.

The results of the operational activity show an overall carry forward to 2019-20 of £164,356. This carry forward is made up of £41,911 Unrestricted Funds and £122,445 of Restricted Funds, of which £17,937 is earmarked for unspent LAC, donations & 6th form bursaries.

The total deficit for the year ended 31st August 2020 was £1,025,056 which includes the inherited Local Government defined benefit pension scheme deficit movement of £1,009,000.

The deficit of the pension scheme at 31st August 2020 was £5,070,000

The defined benefit pension scheme reserve has a negative balance. The effect of the deficit position of the pension scheme is that the Academy Trust is paying higher employers' pension contributions over a period of years. The higher employers' pension contributions will be met from the Academy Trust's budgeted annual income. Whilst the deficit will not be immediately eliminated, there should be no actual cash flow deficit on the fund, nor any direct impact on the free reserves of the Academy Trust.

#### Investment Policy

The Academy aims to manage its cash balances to provide for the day-to-day working capital requirements of its operations, whilst protecting the real long-term value of any surplus cash balances against inflation.

In addition, the Academy would aim to invest surplus cash funds to optimise returns whilst ensuring that the investment instruments present no risk to the loss of the capital value of these cash funds and seek to protect the capital value of any invested funds against inflation.

#### Principal Risks and Uncertainties

The Board of Trustees has reviewed the major risks to which the Academy Trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks.

The principal risks and uncertainties facing the Academy are as follows:

**Financial** - Throughout the 2019/20 academic year the academy anticipated the financial uncertainty which prevents long-term stability due to setting a deficit budget. In September 2019 the increase in Teachers Pensions contributions for employers was raised from 16.48% to 23.68% and whilst there was grant funding from ESFA to cover this we it was distributed via the LA and was not received until June 2020 and the supplementary funds received in August 2020, some 11 months after beginning to incur costs. The continued removal of ESG, and ESG Protection, also further erodes GAG income from ESFA. Close monitoring and maintenance of a positive cashflow position was viewed as the most critical action for the 2019/20 year.

**Failures in governance and/or management** - the risk in this area arises from potential failure to effectively manage the Academy's finances, internal controls, compliance with regulations and legislation, statutory returns, etc. The Trustees continue to review and ensure that appropriate measures are in place to mitigate these risks.

**Board of Trustees** - despite appointing two new Community Trustees and one Parent Trustee during the year, we still require additional Community Trustees due to recent resignations. The Academy recognises the implications and risk of this situation and is actively seeking to recruit new trustees to strengthen the board, preferably from the areas identified from the skills audit carried out at the end of the year. During 2019/20 we saw the introduction of two new Members to further strengthen the separation between Trustees and Members.

**Reputational** - the continuing success of the Academy is dependent on continuing to attract applicants in sufficient numbers by maintaining the highest standards. To mitigate this risk pupil progress and achievement are closely monitored and reviewed by Trustees. We have 92 pupils on roll for the 2020/21 academic year and are continually being asked to take more, therefore our growing reputation is at risk if we do not receive sufficient income to fully staff the additions.

**Safeguarding and child protection** - the Trustees continue to ensure that the highest standards are maintained in the areas of selection and monitoring of staff, the operation of child protection policies and procedures, health & safety and discipline.

**Staffing** - the success of the Academy is reliant upon the quality of its staff and the complexity of our pupils requires a commensurate level of investment to ensure continued development and training of staff as well as ensuring there is clear succession planning so, the Trustees monitor and review policies and procedures. The Academy continues to face the ongoing challenge of managing the increasing need for sufficient and suitable staff with on-going budget reductions.

**Fraud and mismanagement of funds** - The Academy has engaged with two areas of internal scrutiny during the 2019/20 year (Payroll and Risk Register review) as required by the Academy Financial Handbook. All finance staff receive training to keep them up to date with financial practice requirements and develop their skills in this area.

**Risk Management** - The Academy continues to strengthen its attitude to risk management by improving the process and ensuring staff awareness. A risk register has undergone further review during 2019/20 and will continue to be updated on an ongoing basis. This was then subject to a formal Internal Scrutiny review by Cooper Parry and the findings were presented to the F&R Committee in October 2020. The risk register will now be a standing item on all committee agendas and will be reviewed in light of any new information received. The Academy also buys into the Risk Protection Arrangement offered by the ESFA.

The Trustees examine the financial health of the academy formally every term. They review performance against budgets and overall expenditure by means of monthly management reports (including: cash flow forecast, costs centre profit & loss report, balance sheet report, Budget Forecast Report and the Finance & Business Managers report) at all Board and Finance & Resources Committee meetings.

At the year end, the Academy had no significant liabilities arising from trade creditors or debtors that would have a significant effect on liquidity.

The Board of Trustees recognises that the defined benefit pension scheme deficit (Local Government Pension Scheme), which is set out in Note 21 to the financial statements, represents a significant potential liability. However, as the Trustees consider that the Academy is able to meet its known annual contribution commitments for the foreseeable future, this risk from this liability is minimised.



## WYVERN ACADEMY

### TRUSTEES' REPORT FOR THE YEAR ENDED 31 AUGUST 2020 (CONTINUED)

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#### Plans for Future Periods

The Academy will continue to strive to provide outstanding education and improve the levels of performance of its pupils at all levels. The Academy will continue to aim to attract high quality teachers and support staff in order to deliver its objectives.

Full details of our plans for the future are given in our School Development Plan (SDP), which is available on our website or from the Clerk to the Trustees but the main headlines are as follows:

The 2020-21 School Development Plan recognises that the normal operation of the school ceased in March 2020 and progress towards SDP objectives was significantly affected. Trustees and school leadership met in June 2020 and agreed a modified SDP format for the 2020/21 academic year in which certain key objectives were carried over from 2019/20. These include the following:

- Complete transition to the new curriculum structure
- Upgrade SALT provision in all classes
- Address all outstanding building and grounds repair issues
- Secure the academy's financial recovery
- Respond effectively to the wellbeing and mental health needs of families and staff
- Reinstate inclusion activities and 6th form transition development.

Since June the national pandemic situation worsened, including a further national lockdown in England and whilst school remains 100% open, certain areas, e.g. inclusion, are understandably suspended.

#### FUNDS HELD AS CUSTODIAN TRUSTEE ON BEHALF OF OTHERS

During the period 1st September 2019 to 31st August 2020, Wyvern Academy did not hold any funds as a custodian Trustee on behalf of any other charitable organisation.

#### AUDITOR

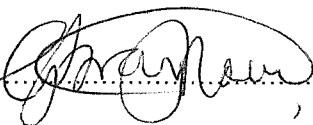
In so far as the Trustees are aware:

- there is no relevant audit information of which the Charitable Company's auditor is unaware; and
- the Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The auditors, Albert Goodman, are willing to continue in office and a resolution to appoint them will be proposed at the Members Annual General Meeting.

Trustees' report, incorporating a strategic report, approved by order of the Board of Trustees, as the company directors, on .....4/12/20..... and signed on the board's behalf by:

Signed.....



**G Brayshaw**  
Chair of Trustees

## WYVERN ACADEMY

### GOVERNANCE STATEMENT

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#### Scope of responsibility

As trustees, we acknowledge we have overall responsibility for ensuring that Wyvern Academy has an effective and appropriate system of control, financial and otherwise. However such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to B Douglas, (Accounting officer), as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Wyvern Academy and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

#### Governance

The information on governance included here supplements that described in the Trustees' Report and in the Statement of Trustees' Responsibilities. The Board of Trustees has formally met 4 times during the year. Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
J Gardner	1	2
S Hawkins	2	2
B Douglas	4	4
P Harding	0	2
G Brayshaw	4	4
R Holt	4	4
S Marshall	3	4
J Girdler	1	4
C Cadby	2	4
H Hunt	3	4
E Moyse	1	2

#### Governance reviews

The trustees and advisors of Wyvern Academy completed a skills audit during 2019-20. The findings from the review were discussed at the full board of trustees on the 25th September 2020 to identify the training needs of the academy. The academy is currently identifying the skills gaps in response to the findings and will aim to close these gaps through recruitment and training in 2020-21.

## WYVERN ACADEMY

### GOVERNANCE STATEMENT (CONTINUED)

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The Finance Committee is a sub-committee of the main Board of Trustees. Its purpose is to:

- consider the academy's indicative findings and to assess the implications for the academy
- consider and recommend acceptance/non acceptance of the academy's budget for the start of the financial year
- contribute to the formulation of the academy's School Development Plan (SDP)
- regularly monitor and review income and expenditure to ensure adherence with the budget
- ensure that all requirements normally assigned to an audit subcommittee are actioned
- receive the auditor's reports and recommend to the Full Trustee Board action as appropriate in the response to the findings

Attendance at meetings during the year was as follows:

Trustee	Meetings attended	Out of a possible
J Gardner	0	1
B Douglas	5	5
G Brayshaw	5	5
C Cadby	3	5
S Marshall	4	5
H Hunt	4	5
R Holt	2	2
S Hawkins	0	1
J Girdler	1	2
P Harding	0	1

#### Review of value for money

As accounting officer the company secretary has responsibility for ensuring that the academy trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes achieved in return for the taxpayer resources received.

The Accounting Officer considers how the trust's use of its resources has provided good value for money during each academic year, and reports to the board of trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the academy trust has delivered improved value for money during the year by:

- The Chief Financial Officer (CFO) procured new energy providers from October 2020 via an ESFA/ISBL recommended broker (Zenergi). This was discussed by Trustees and accepted as a best value alternative to the Local Authority four year contract renewal.
- During the 2019/20 year, the CFO applied for VAT to be paid at 5% with both current energy suppliers. This will result in being reimbursed for the overpaid Climate Charge Levy for the past four years on the LA contract
- Arrangement with BT for all phone lines to be brought under one billing contract along with the removal of one line that was no longer required.
- No assets requiring demonstration of value for money purchased during the year

**The purpose of the system of internal control**

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of academy trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Wyvern Academy for the year ended 31 August 2020 and up to the date of approval of the annual report and financial statements.

**Capacity to handle risk**

The Board of Trustees has reviewed the key risks to which the academy trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the academy trust's significant risks that has been in place for the year ended 31 August 2020 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

**The risk and control framework**

The academy trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees;
- regular reviews by the Finance Committee of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes;
- setting targets to measure financial and other performance;
- clearly defined purchasing (asset purchase or capital investment) guidelines;
- delegation of authority and segregation of duties;
- identification and management of risks.

The Board of Trustees has considered the need for a specific internal audit function and has decided:

- to appoint Albert Goodman LLP and Cooper Parry LLP as internal auditor

## WYVERN ACADEMY

### GOVERNANCE STATEMENT (CONTINUED)

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The auditor's role includes giving advice on financial matters and performing a range of checks on the academy trust's financial systems. In particular the checks carried out in the current period included:

1. Albert Goodman LLP performed an internal scrutiny review covering:

A review of payroll - the processes, procedures and reconciliations concerning HR records, contractual pay, payroll records, allowances and expense claims.

2. Cooper Parry LLP performed an internal scrutiny review covering:

A formal review of the Risk Register that had been updated during the 2019/20 year.

Trustees were issued with the associated reports and any management points were discussed at the relevant committee and Full Trust Board Meetings in order to discharge the Board of Trustees' responsibilities.

The Board will need to appoint an internal audit specialist and decide on a programme of work, preferably over three years, during the 2020/21 year in order to be compliant with the AFH 2020.

On an annual basis, the auditor reports to the Board of Trustees on the operation of the systems of control and on the discharge of the Board of Trustees' financial responsibilities.

There were no material control or other issues reported by the Responsible Officer to date.

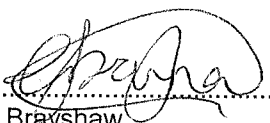
#### Review of effectiveness

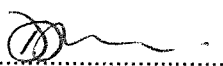
As Accounting Officer, B Douglas, (Accounting officer) has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work of the internal auditor ;
- the work of the external auditor;
- the school resource management self-assessment tool;
- the work of the executive managers within the academy trust who have responsibility for the development and maintenance of the internal control framework.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Finance and General Purposes Committee and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Approved by order of the members of the Board of Trustees on 07.12.20 and signed on its behalf by:

  
.....  
G Brayshaw  
Trustee

  
.....  
B Douglas  
Accounting officer  
Trustee

## WYVERN ACADEMY

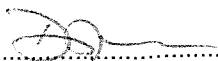
### STATEMENT ON REGULARITY, PROPRIETY AND COMPLIANCE

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As Accounting Officer of Wyvern Academy I have considered my responsibility to notify the academy trust Board of Trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the academy trust, under the funding agreement in place between the academy trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academies Financial Handbook 2019.

I confirm that I and the academy trust Board of Trustees are able to identify any material irregular or improper use of funds by the academy trust, or material non-compliance with the terms and conditions of funding under the academy trust's funding agreement and the Academies Financial Handbook 2019.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and ESFA.

  
.....  
B Douglas, (Accounting officer)  
Accounting officer

Date: 7-12-20.....

## WYVERN ACADEMY

### STATEMENT OF TRUSTEES' RESPONSIBILITIES

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The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

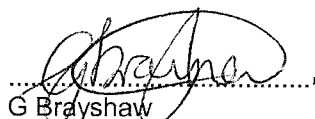
- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP 2019 and the Academies Accounts Direction 2019 to 2020;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board on 07.12.20 and signed on its behalf by:

  
.....  
G Brayshaw  
Trustee

## **WYVERN ACADEMY**

### **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF WYVERN ACADEMY**

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#### **Opinion**

We have audited the financial statements of Wyvern Academy (the 'Academy') for the year ended 31 August 2020, which comprise the Statement of Financial Activities incorporating Income and Expenditure Account, Balance Sheet, Statement of Cash Flows, and Notes to the Financial Statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland'.

In our opinion the financial statements:

- give a true and fair view of the state of the Academy trust's affairs at 31 August 2020 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Charities SORP 2019 and Academies Accounts Direction 2019 to 2020.

#### **Basis for opinion**

We have been appointed as auditor under the Companies Act 2006 and report in accordance with regulations made under that act. We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Academy in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the Trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Academy's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

#### **Other information**

The Trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.



## **WYVERN ACADEMY**

### **INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF WYVERN ACADEMY (CONTINUED)**

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In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### **Opinion on other matters prescribed by the Companies Act 2006**

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Trustees' Report been prepared in accordance with applicable legal requirements.

#### **Matters on which we are required to report by exception**

In the light of our knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Trustees**

As explained more fully in the Statement of Trustees' Responsibilities [set out on page 21], the Trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Academy's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Academy or to cease operations, or have no realistic alternative but to do so.

**WYVERN ACADEMY**

**INDEPENDENT AUDITOR'S REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF  
WYVERN ACADEMY (CONTINUED)**

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**Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditor's report.

**Use of our report**

This report is made solely to the Academy's Trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Academy's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Academy and its Trustees, as a body, for our audit work, for this report, or for the opinions we have formed.



.....  
Joseph Doggrell ACA (Senior Statutory Auditor)  
For and on behalf of Albert Goodman LLP, Statutory Auditor

Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 10/12/20.....

## **WYVERN ACADEMY**

### **INDEPENDENT REPORTING ACCOUNTANT'S REPORT ON REGULARITY TO WYVERN ACADEMY AND THE EDUCATION AND SKILLS FUNDING AGENCY**

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In accordance with the terms of our engagement letter and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2019 to 2020, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Wyvern Academy during the year to 31 August 2020 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Wyvern Academy and the ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we may state to Wyvern Academy and the ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Wyvern Academy and the ESFA, for our work, for this report, or for the conclusion we have formed.

#### **Respective responsibilities of the Governing Body's accounting officer and the reporting accountant**

The Accounting Officer is responsible, under the requirements of the Board of Trustees' funding agreement with the Secretary of State for Education dated and the Academies Financial Handbook extant from 1 September 2019, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2019 to 2020. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year to 31 August 2020 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

#### **Approach**

We conducted our engagement in accordance with the Academies Accounts Direction 2019 to 2020 issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the academy trust's income and expenditure.

**WYVERN ACADEMY**

**INDEPENDENT REPORTING ACCOUNTANT'S REPORT ON REGULARITY TO WYVERN  
ACADEMY AND THE EDUCATION AND SKILLS FUNDING AGENCY (CONTINUED)**

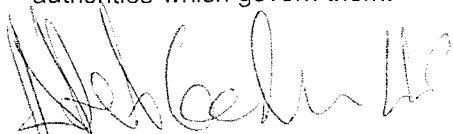
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The work undertaken to draw to our conclusion includes:

- Reviewing compliance against the requirements of the Academies Financial Handbook (September 2019);
- A review of the governance policies and procedures with specific consideration of financial planning, monitoring and control;
- Gaining assurance that the lines of delegation and the limits set both internally by the academy and by ESFA have been adhered to;
- A review of all meeting minutes of the board trustees;
- An examination of financial transactions to identify any unusual items which may be improper; and
- A review of the declaration of interests completed by the trustees.

**Conclusion**

In the course of our work, nothing has come to our attention which suggests that in all material respects the expenditure disbursed and income received during the year to 31 August 2020 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Joseph Doggrell ACA

For and on behalf of Albert Goodman LLP, Chartered Accountants

Goodwood House  
Blackbrook Park Avenue  
Taunton  
Somerset  
TA1 2PX

Date: 21/12/20

**WYVERN ACADEMY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2020**  
**(INCLUDING INCOME AND EXPENDITURE ACCOUNT)**

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2019/20 Total £
<b>Income and endowments from:</b>					
Donations and capital grants	2	1,255	16,131	6,869	24,255
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	-	2,836,302	-	2,836,302
Other trading activities	4	26,235	-	-	26,235
Investments	5	189	-	-	189
Total		27,679	2,852,433	6,869	2,886,981
<b>Expenditure on:</b>					
<i>Charitable activities:</i>					
Academy trust educational operations	7	24,162	3,023,379	146,496	3,194,037
Net income/(expenditure)		3,517	(170,946)	(139,627)	(307,056)
Transfers between funds		-	(7,942)	7,942	-
<b>Other recognised gains and losses</b>					
Actuarial losses on defined benefit pension schemes	21	-	(718,000)	-	(718,000)
Net movement in funds/(deficit)		3,517	(896,888)	(131,685)	(1,025,056)
<b>Reconciliation of funds</b>					
Total funds/(deficit) brought forward at 1 September 2019		38,394	(4,050,667)	5,589,260	1,576,987
Total funds/(deficit) carried forward at 31 August 2020		41,911	(4,947,555)	5,457,575	551,931

WYVERN ACADEMY

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 AUGUST 2019

(INCLUDING INCOME AND EXPENDITURE ACCOUNT)

	Note	Unrestricted Funds £	Restricted General Funds £	Restricted Fixed Asset Funds £	2018/19 Total £
<b>Income and endowments from:</b>					
Donations and capital grants	2	1,777	1,169	58,603	61,549
<i>Charitable activities:</i>					
Funding for the Academy trust's educational operations	3	-	2,678,838	-	2,678,838
Other trading activities	4	42,151	-	-	42,151
Investments	5	205	-	-	205
		<u>42,356</u>	<u>2,678,838</u>	<u>-</u>	<u>2,721,194</u>
Total		44,133	2,680,007	58,603	2,782,743
<b>Expenditure on:</b>					
<i>Charitable activities:</i>					
Academy trust educational operations	7	<u>46,277</u>	<u>3,109,984</u>	<u>145,102</u>	<u>3,301,363</u>
Net expenditure		(2,144)	(429,977)	(86,499)	(518,620)
Transfers between funds		(20,132)	22,016	(1,884)	-
<b>Other recognised gains and losses</b>					
Actuarial losses on defined benefit pension schemes	21	<u>-</u>	<u>(503,000)</u>	<u>-</u>	<u>(503,000)</u>
Net movement in deficit		(22,276)	(910,961)	(88,383)	(1,021,620)
<b>Reconciliation of funds</b>					
Total funds/(deficit) brought forward at 1 September 2018		<u>60,670</u>	<u>(3,139,706)</u>	<u>5,677,643</u>	<u>2,598,607</u>
Total funds/(deficit) carried forward at 31 August 2019		<u>38,394</u>	<u>(4,050,667)</u>	<u>5,589,260</u>	<u>1,576,987</u>

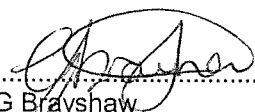
**WYVERN ACADEMY**

(REGISTRATION NUMBER: 08123602)

**BALANCE SHEET AS AT 31 AUGUST 2020**

	Note	2020 £	2019 £
<b>Fixed assets</b>			
Tangible assets	11	5,452,140	5,589,261
<b>Current assets</b>			
Debtors	12	56,732	180,798
Cash at bank and in hand		284,905	59,454
		341,637	240,252
Creditors: Amounts falling due within one year	13	(171,846)	(191,526)
Net current assets		169,791	48,726
Total assets less current liabilities		5,621,931	5,637,987
Net assets excluding pension liability		5,621,931	5,637,987
Pension scheme liability	21	(5,070,000)	(4,061,000)
Net assets including pension liability		551,931	1,576,987
<b>Funds of the Academy:</b>			
<b>Restricted funds</b>			
Restricted general fund		(4,947,555)	(4,050,667)
Restricted fixed asset fund		5,457,575	5,589,260
		510,020	1,538,593
<b>Unrestricted funds</b>			
Unrestricted general fund		41,911	38,394
Total funds		551,931	1,576,987

The financial statements on pages 27 to 52 were approved by the Trustees, and authorised for issue on ~~0.7.12.20~~ and signed on their behalf by:

  
 .....  
 G Brayshaw  
 Trustee

WYVERN ACADEMY

STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 31 AUGUST 2020

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	Note	2020 £	2019 £
<b>Cash flows from operating activities</b>			
Net cash provided by/(used in) operating activities	17	227,768	(33,608)
Cash flows from investing activities	18	<u>(2,317)</u>	<u>(39,191)</u>
Change in cash and cash equivalents in the year		225,451	(72,799)
Cash and cash equivalents at 1 September		<u>59,454</u>	<u>132,253</u>
Cash and cash equivalents at 31 August		<u><u>284,905</u></u>	<u><u>59,454</u></u>



## 1 Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

### **Basis of preparation**

The financial statements of the academy trust, which is a public benefit entity under FRS 102, have been prepared under the historical cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2019 to 2020 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

### **Going concern**

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the company to continue as a going concern. The trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the academy trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the academy trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

### **Income**

All incoming resources are recognised when the academy trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

### **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the balance sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the period is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the balance sheet in the restricted fixed asset fund. Capital grants are spent on capital projects in line with the terms and conditions of the grant. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

1 Accounting policies (continued)

***Sponsorship income***

Sponsorship income provided to the academy trust which amounts to a donation is recognised in the Statement of Financial Activities in the period in which it is receivable (where there are no performance-related conditions), where the receipt is probable and it can be measured reliably.

***Donations***

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

***Other income***

Other income, including the hire of facilities, is recognised in the period it is receivable and to the extent the academy trust has provided the goods or services.

***Donated goods, facilities and services***

Goods donated for resale are included at fair value, being the expected proceeds from sale less the expected costs of sale. If it is practical to assess the fair value at receipt, it is recognised in stock and 'Income from other trading activities'. Upon sale, the value of the stock is charged against 'Income from other trading activities' and the proceeds are recognised as 'Income from other trading activities'. Where it is impractical to fair value the items due to the volume of low value items they are not recognised in the financial statements until they are sold. This income is recognised within 'Income from other trading activities'.

Where the donated good is a fixed asset it is measured at fair value, unless it is impractical to measure this reliably, in which case the cost of the item to the donor should be used. The gain is recognised as income from donations and a corresponding amount is included in the appropriate fixed asset category and depreciated over the useful economic life in accordance with the academy trust's accounting policies.

***Expenditure***

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

All resources expended are inclusive of irrecoverable VAT.

***Expenditure on raising funds***

This includes all expenditure incurred by the academy trust to raise funds for its charitable purposes and includes costs of all fundraising activities events and non-charitable trading.

## WYVERN ACADEMY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### (CONTINUED)

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## 1 Accounting policies (continued)

### *Charitable activities*

These are costs incurred on the academy trust's educational operations, including support costs and costs relating to the governance of the academy trust apportioned to charitable activities.

### **Tangible fixed assets**

Assets costing £1,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities. Where tangible fixed assets have been acquired with unrestricted funds, depreciation on such assets is charged to the unrestricted fund.

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a [straight-line/reducing balance] basis over its expected useful life, per the table below. Where an asset comprises of two or more components which have substantially different useful lives, each component is depreciated separately over its useful economic life.

Assets in the course of construction are included at cost. Depreciation on these assets is not charged until they are brought into use and reclassified to freehold or leasehold land and buildings.

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

### **Asset class**

Long Leasehold Land

Long Leasehold buildings

Furniture and fixtures

Computer equipment

Motor Vehicles

### **Depreciation method and rate**

Over the lease term

Over 50 Years

5 years straight line

3 years straight line

5 years straight line

### **Leased assets**

Rentals under operating leases are charged on a straight-line basis over the lease term.

### **Liabilities**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the academy trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

## 1 Accounting policies (continued)

### *Provisions*

Provisions are recognised when the academy trust has an obligation at the reporting date as a result of a past event which it is probable will result in the transfer of economic benefits and the obligation can be estimated reliably.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised within interest payable and similar charges.

### **Taxation**

The academy trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the academy trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

### **Pension benefits**

Retirement benefits to employees of the academy trust are provided by the Teachers' Pension Scheme ('TPS') and the Local Government Pension Scheme ('LGPS'). These are defined benefit schemes. The TPS is an unfunded scheme and contributions are calculated to spread the cost of pensions over employees' working lives with the academy trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary based on of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the academy trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each balance sheet date. The amounts charged to net income/(expenditure) are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

## 1 Accounting policies (continued)

### **Fund accounting**

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the academy trust at the discretion of the trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by funders where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

### **Critical accounting estimates and areas of judgement**

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

### ***Critical accounting estimates and assumptions***

The academy trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost (income) for pensions include the discount rate. Any changes in these assumptions will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2016 has been used by the actuary in valuing the pensions liability at 31 August 2020. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

### **Agency accounting**

The academy trust acts as an agent in distributing 16-19 bursary funds from ESFA. Payments received from ESFA and subsequent disbursements to students are excluded from the statement of financial activities as the trust does not have control over the charitable application of the funds. The trust can use up to 5% of the allocation towards its own administration costs and this is recognised in the statement of financial activities. The funds received and paid and any balances held are disclosed in note 22.

**WYVERN ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**(CONTINUED)**

**2 Donations and capital grants**

	Unrestricted funds £	Restricted funds £	Restricted fixed asset funds £	2019/20 Total £	2018/19 Total £
Capital grants					
DfE/ESFA	-	-	6,869	6,869	17,338
Other donations	1,255	16,131	-	17,386	44,211
	<u>1,255</u>	<u>16,131</u>	<u>6,869</u>	<u>24,255</u>	<u>61,549</u>

**3 Funding for the Academy Trust's educational operations**

	Restricted funds £	2019/20 Total £	2018/19 Total £
<b>DfE/ESFA revenue grants</b>			
General Annual Grant (GAG)	861,197	861,197	871,784
Other DfE/ESFA grants	<u>123,578</u>	<u>123,578</u>	<u>62,077</u>
	984,775	984,775	933,861
<b>Other government grants</b>			
Local authority grants	<u>1,851,527</u>	<u>1,851,527</u>	<u>1,744,977</u>
Total grants	<u>2,836,302</u>	<u>2,836,302</u>	<u>2,678,838</u>

**4 Other trading activities**

	Unrestricted funds £	2019/20 Total £	2018/19 Total £
Facilities and services income	24,222	24,222	35,133
Other income	<u>2,013</u>	<u>2,013</u>	<u>7,018</u>
	<u>26,235</u>	<u>26,235</u>	<u>42,151</u>

**5 Investment income**

	Unrestricted funds £	2019/20 Total £	2018/19 Total £
Short term deposits	<u>189</u>	<u>189</u>	<u>205</u>

**WYVERN ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**(CONTINUED)**

**6 Expenditure**

	<b>Non Pay Expenditure</b>			<b>2020</b>	<b>2019</b>
	<b>Staff costs</b>	<b>Premises</b>	<b>Other costs</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Academy's educational operations</b>					
Direct costs	2,390,720	-	36,191	2,426,911	2,477,607
Allocated support costs	365,861	196,333	204,932	767,126	823,756
	<u>2,756,581</u>	<u>196,333</u>	<u>241,123</u>	<u>3,194,037</u>	<u>3,301,363</u>

**Net income/(expenditure) for the year includes:**

	<b>2019/20</b>	<b>2018/19</b>
	<b>£</b>	<b>£</b>
Operating lease rentals	13,587	13,587
Depreciation	146,496	145,592
Fees payable to auditor - audit	6,400	6,300
- other audit services	<u>4,425</u>	<u>3,025</u>

WYVERN ACADEMY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

(CONTINUED)

7 Charitable activities

		2019/20 £	2018/19 £
Direct costs - educational operations		2,426,911	2,477,607
Support costs - educational operations		767,126	823,756
		<u>3,194,037</u>	<u>3,301,363</u>
	<b>Educational operations £</b>	<b>2019/20 Total £</b>	<b>2018/19 Total £</b>
<b>Analysis of direct costs</b>			
Teaching and educational support staff costs	2,390,720	2,390,720	2,415,747
Educational supplies	8,340	8,340	35,812
Staff development	5,770	5,770	3,637
Educational consultancy	4,336	4,336	2,790
Other direct costs	4,457	4,457	3,628
Technology costs	13,277	13,277	13,786
Trip costs	11	11	2,207
Total direct costs	<u>2,426,911</u>	<u>2,426,911</u>	<u>2,477,607</u>
	<b>Educational operations £</b>	<b>2019/20 Total £</b>	<b>2018/19 Total £</b>
<b>Analysis of support costs</b>			
Support staff costs	365,861	365,861	386,627
Depreciation	146,496	146,496	145,592
Rent, rates and utilities	8,329	8,329	7,067
Energy costs	37,582	37,582	42,479
Insurance	4,895	4,895	4,490
Catering	10,933	10,933	15,273
Maintenance of premises and equipment	32,913	32,913	49,991
Cleaning	8,595	8,595	8,507
Technology costs	11,486	11,486	17,224
Professional fees	23,692	23,692	24,316
Other support costs	105,519	105,519	109,160
Governance costs	10,825	10,825	13,030
Total support costs	<u>767,126</u>	<u>767,126</u>	<u>823,756</u>



**WYVERN ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020****(CONTINUED)**

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**8 Staff****Staff costs**

	2019/20 £	2018/19 £
<b>Staff costs during the year were:</b>		
Wages and salaries	1,917,399	1,911,478
Social security costs	142,244	141,545
Operating costs of defined benefit pension schemes	696,938	749,351
	<u>2,756,581</u>	<u>2,802,374</u>

**Staff numbers**

The average number of persons employed by the academy trust during the year was as follows:

	2020 No	2019 No
<b>Charitable Activities</b>		
Teachers	13	10
Administration and support	90	91
Management	3	3
	<u>106</u>	<u>104</u>

**Higher paid staff**

The number of employees whose emoluments exceeded £60,000 was:

	2020 No	2019 No
£60,001 - £70,000	1	1
£70,001 - £80,000	1	1
£80,001 - £90,000	1	-

**8 Staff (continued)**

**Key management personnel**

The key management personnel of the academy trust comprise the trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the academy trust was £325,871 (2019: £264,653).

**9 Related party transactions - trustees' remuneration and expenses**

One or more trustees has been paid remuneration or has received other benefits from employment with the academy trust. The principal and other staff trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment, and not in respect of their role as trustees. The value of trustees' remuneration and other benefits was as follows:

B Douglas (Head Teacher):

Remuneration: £85,000 - £90,000 (2019 - £75,000 - £80,000)

Employer's pension contributions: £20,000 - £25,000 (2019 - £10,000 - £15,000)

R Holt (Assistant Head Teacher):

Remuneration: £60,000 - £65,000 (2019 - £55,000 - £60,000)

Employer's pension contributions: £10,000 - £15,000 (2019 - £5,000 - £10,000)

S Marshall (Teacher):

Remuneration: £25,000 - £30,000 (2019 - £25,000 - £30,000)

Employer's pension contributions: £0 - £5,000 (2019 - £5,000 - £10,000)

During the year ended 31 August 2020, travel and subsistence expenses totalling £Nil (2019 - £Nil) were reimbursed or paid directly to 0 trustees (2019 - 0).

Other related party transactions involving the trustees are set out in note 22.

**10 Trustees' and officers' insurance**

The academy trust has opted into the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Academy business, and provides cover up to £10,000,000. It is not possible to quantify the trustees and officers indemnity element from the overall cost of the RPA scheme.

**WYVERN ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**(CONTINUED)**

**11 Tangible fixed assets**

	<b>Leasehold land and buildings £</b>	<b>Furniture and equipment £</b>	<b>Computer equipment £</b>	<b>Motor vehicles £</b>	<b>Total £</b>
<b>Cost</b>					
At 1 September 2019	6,332,178	119,704	80,444	39,270	6,571,596
Additions	-	9,375	-	-	9,375
At 31 August 2020	<u>6,332,178</u>	<u>129,079</u>	<u>80,444</u>	<u>39,270</u>	<u>6,580,971</u>
<b>Depreciation</b>					
At 1 September 2019	819,152	91,415	65,877	5,891	982,335
Charge for the year	<u>118,766</u>	<u>12,545</u>	<u>7,331</u>	<u>7,854</u>	<u>146,496</u>
At 31 August 2020	<u>937,918</u>	<u>103,960</u>	<u>73,208</u>	<u>13,745</u>	<u>1,128,831</u>
<b>Net book value</b>					
At 31 August 2020	<u>5,394,260</u>	<u>25,119</u>	<u>7,236</u>	<u>25,525</u>	<u>5,452,140</u>
At 31 August 2019	<u>5,513,026</u>	<u>28,289</u>	<u>14,567</u>	<u>33,379</u>	<u>5,589,261</u>

**12 Debtors**

	<b>2020 £</b>	<b>2019 £</b>
Trade debtors	891	(2,278)
VAT recoverable	11,131	9,624
Other debtors	24,000	36,000
Prepayments and accrued income	<u>20,710</u>	<u>137,452</u>
	<u>56,732</u>	<u>180,798</u>

At the balance sheet date the Academy had other debtors due after one year of £12,000 (2019:£24,000).

**WYVERN ACADEMY****NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020****(CONTINUED)**

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**13 Creditors: amounts falling due within one year**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade creditors	54,237	38,490
Other taxation and social security	28,667	33,446
Other creditors	49,819	90,238
Accruals and deferred income	39,123	29,352
	<u>171,846</u>	<u>191,526</u>

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Deferred income</b>		
Deferred income at 1 September 2019	3,563	3,264
Resources deferred in the period	10,829	3,563
Amounts released from previous periods	<u>(3,563)</u>	<u>(3,264)</u>
Deferred income at 31 August 2020	<u>10,829</u>	<u>3,563</u>

At the balance sheet date the academy trust was holding funds received in advance for school meals for the autumn term 2020, as well as a donation received for an asset purchased in September 2020.

WYVERN ACADEMY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

(CONTINUED)

14 Funds

	Balance at 1 September 2019 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2020 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	861,197	(757,203)	514	104,508
Other DfE/ESFA grants	600	116,146	(113,016)	(1,141)	2,589
Other restricted funds	-	23,563	(9,782)	(7,315)	6,466
Other Local Authority Grant	9,733	1,851,527	(1,852,378)	-	8,882
Pension reserve	<u>(4,061,000)</u>	<u>-</u>	<u>(291,000)</u>	<u>(718,000)</u>	<u>(5,070,000)</u>
	<u>(4,050,667)</u>	<u>2,852,433</u>	<u>(3,023,379)</u>	<u>(725,942)</u>	<u>(4,947,555)</u>
<b>Restricted fixed asset funds</b>					
Inherited fixed assets	5,504,884	-	(116,939)	-	5,387,945
DfE/ESFA capital grants	26,430	6,869	(9,996)	627	23,930
Capital expenditure from GAG	9,787	-	(4,111)	-	5,676
Capital expenditure from other restricted funds	<u>48,159</u>	<u>-</u>	<u>(15,450)</u>	<u>7,315</u>	<u>40,024</u>
	<u>5,589,260</u>	<u>6,869</u>	<u>(146,496)</u>	<u>7,942</u>	<u>5,457,575</u>
Total restricted funds	1,538,593	2,859,302	(3,169,875)	(718,000)	510,020
<b>Unrestricted funds</b>					
General	<u>38,394</u>	<u>27,679</u>	<u>(24,162)</u>	<u>-</u>	<u>41,911</u>
Total funds	<u>1,576,987</u>	<u>2,886,981</u>	<u>(3,194,037)</u>	<u>(718,000)</u>	<u>551,931</u>

WYVERN ACADEMY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

(CONTINUED)

14 Funds (continued)

Comparative information in respect of the preceding period is as follows:

	Balance at 1 September 2018 £	Incoming resources £	Resources expended £	Gains, losses and transfers £	Balance at 31 August 2019 £
<b>Restricted general funds</b>					
General Annual Grant (GAG)	-	871,784	(893,800)	22,016	-
Other DfE/ESFA grants	-	62,077	(61,477)	-	600
Other restricted funds	-	1,169	(1,169)	-	-
Other Local Authority Grant	17,294	1,744,977	(1,752,538)	-	9,733
Pension reserve	(3,157,000)	-	(401,000)	(503,000)	(4,061,000)
	<u>(3,139,706)</u>	<u>2,680,007</u>	<u>(3,109,984)</u>	<u>(480,984)</u>	<u>(4,050,667)</u>
<b>Restricted fixed asset funds</b>					
Inherited fixed assets	5,621,615	-	(116,731)	-	5,504,884
DfE/ESFA capital grants	19,520	17,338	(8,544)	(1,884)	26,430
Capital expenditure from GAG	17,131	-	(7,344)	-	9,787
Capital expenditure from other restricted funds	19,377	41,265	(12,483)	-	48,159
	<u>5,677,643</u>	<u>58,603</u>	<u>(145,102)</u>	<u>(1,884)</u>	<u>5,589,260</u>
Total restricted funds	<u>2,537,937</u>	<u>2,738,610</u>	<u>(3,255,086)</u>	<u>(482,868)</u>	<u>1,538,593</u>
<b>Unrestricted funds</b>					
General	60,180	44,133	(45,787)	(20,132)	38,394
Capital expenditure	490	-	(490)	-	-
Total unrestricted funds	<u>60,670</u>	<u>44,133</u>	<u>(46,277)</u>	<u>(20,132)</u>	<u>38,394</u>
Total funds	<u>2,598,607</u>	<u>2,782,743</u>	<u>(3,301,363)</u>	<u>(503,000)</u>	<u>1,576,987</u>

## WYVERN ACADEMY

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

#### (CONTINUED)

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#### 14 Funds (continued)

The specific purposes for which the funds are to be applied are as follows:

General Annual Grant (GAG) – Funding from the Education and Skills Funding Agency to support the education and running costs of the academy. Under the funding agreement with the Secretary of State, the academy trust was not subject to a limit on the amount of GAG that it could carry forward at 31 August 2020.

Other DfE/ESFA grants – Grants from the Education and Skills Funding Agency to support PE and sport costs, non-staff insurance costs and pupils from low income families and provide universal infant free school meals; also includes pupil premium.

Local Authority Grants - Funding received by the Local Authority to fund further support for students with additional needs.

Pension Reserve – This fund represents the pension deficit for the Local Government Pension Scheme and its associated costs for the period.

Inherited fixed assets - This fund presents assets previously inherited.

Capital expenditure from GAG – This represents the amount of the General Annual Grant allocated towards capital expenditure during the period and its associated depreciation.

DfE/ESFA capital grants – This is funding from the DfE/ESFA to support capital projects undertaken by the academy, including the devolved formula capital grant.

Capital expenditure from other restricted funds - These funds were received for expenditure on fixed asset projects. The fixed asset fund at the year end represents the NBV of assets purchased using these funds.

Fixed assets transferred on conversion - This represents the land & buildings donated to the school on a long term lease on conversion to an Academy.

**WYVERN ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**(CONTINUED)**

**15 Analysis of net assets between funds**

Fund balances at 31 August 2020 are represented by:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	-	-	5,452,140	5,452,140
Current assets	41,911	294,291	5,435	341,637
Current liabilities	-	(171,846)	-	(171,846)
Pension scheme liability	-	(5,070,000)	-	(5,070,000)
Total net assets	<u>41,911</u>	<u>(4,947,555)</u>	<u>5,457,575</u>	<u>551,931</u>

Comparative information in respect of the preceding period is as follows:

	Unrestricted funds £	Restricted general funds £	Restricted fixed asset funds £	Total funds £
Tangible fixed assets	1	-	5,589,260	5,589,261
Current assets	38,393	201,859	-	240,252
Current liabilities	-	(191,526)	-	(191,526)
Pension scheme liability	-	(4,061,000)	-	(4,061,000)
Total net assets	<u>38,394</u>	<u>(4,050,667)</u>	<u>5,589,260</u>	<u>1,576,987</u>

**16 Commitments under operating leases**

***Operating leases***

At 31 August 2020 the total of the academy trust's future minimum lease payments under non-cancellable operating leases was:

	2020 £	2019 £
Amounts due within one year	15,419	16,153
Amounts due between one and five years	<u>1,462</u>	<u>17,044</u>
	<u>16,881</u>	<u>33,197</u>



**WYVERN ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**(CONTINUED)**

**17 Reconciliation of net expenditure to net cash inflow/(outflow) from operating activities**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Net expenditure	(307,056)	(518,620)
Depreciation	146,496	145,606
Capital grants from DfE and other capital income	(6,869)	(58,603)
Interest receivable	(189)	(205)
Defined benefit pension scheme cost less contributions payable	217,000	321,000
Defined benefit pension scheme finance cost	74,000	80,000
Decrease/(increase) in debtors	124,066	(107,956)
(Decrease)/increase in creditors	<u>(19,680)</u>	<u>63,905</u>
Net cash provided by/(used in) Operating Activities	<u><u>227,768</u></u>	<u><u>(74,873)</u></u>

**18 Cash flows from investing activities**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Dividends, interest and rents from investments	189	205
Purchase of tangible fixed assets	(9,375)	(56,734)
Capital grants from DfE Group	6,869	17,338
Capital funding received from sponsors and others	<u>-</u>	<u>41,265</u>
Net cash (used in)/provided by investing activities	<u><u>(2,317)</u></u>	<u><u>2,074</u></u>

**19 Analysis of changes in net debt**

	<b>At 1</b>		<b>At 31</b>
	<b>September</b>		<b>August</b>
	<b>2019</b>	<b>Cash flows</b>	<b>2020</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Cash	<u>59,454</u>	<u>225,451</u>	<u>284,905</u>
Total	<u><u>59,454</u></u>	<u><u>225,451</u></u>	<u><u>284,905</u></u>

## 20 Members' liability

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while he/she is a member, or within one year after he/she ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before he/she ceases to be a member.

## 21 Pension and similar obligations

The academy trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by . Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2012 and of the LGPS 31 March 2016.

The outstanding pension creditor at the end of the financial year is £44,956.

### Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in academies All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

### Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to specify the level of future contributions. Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2016. The valuation report was published by the Department for Education on 5 March 2019.

## 21 Pension and similar obligations (continued)

The key elements of the valuation and subsequent consultation are:

- employer contribution rates set at 23.68% of pensionable pay (including a 0.08% administration levy).
- total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £218,100 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £196,100 million, giving a notional past service deficit of £22,000 million.
- the SCAPE rate, set by HMT, is used to determine the notional investment return. The current SCAPE rate is 2.4% above the rate of CPI. assumed real rate of return is 2.4% in excess of prices and 2% in excess of earnings. The rate of real earnings growth is assumed to be 2.2%. The assumed nominal rate of return including earnings growth is 4.45%.

The next valuation result is due to be implemented from 1 April 2023.

The employer's pension costs paid to TPS in the period amounted to £168,000 (2019: £113,000).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The academy trust has accounted for its contributions to the scheme as if it were a defined contribution scheme. The academy trust has set out above the information available on the scheme.

### Local government pension scheme

The LGPS is a funded defined-benefit scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2020 was £304,000 (2019 - £306,000), of which employer's contributions totalled £235,000 (2019 - £236,000) and employees' contributions totalled £69,000 (2019 - £70,000). The agreed contribution rates for future years are per cent for employers and per cent for employees.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of an academy trust closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

WYVERN ACADEMY

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020

(CONTINUED)

21 Pension and similar obligations (continued)

Principal actuarial assumptions

	2020	2019
	%	%
Rate of increase in salaries	3.20	3.70
Rate of increase for pensions in payment/inflation	2.20	2.20
Discount rate for scheme liabilities	1.70	1.90
Inflation assumptions (CPI)	<u>2.20</u>	<u>2.20</u>

The current mortality assumptions include sufficient allowance for future improvements in the mortality rates. The assumed life expectations on retirement age 65 are:

	2020	2019
<b>Retiring today</b>		
Males retiring today	23.30	22.90
Females retiring today	24.80	24.80
<b>Retiring in 20 years</b>		
Males retiring in 20 years	24.70	24.60
Females retiring in 20 years	<u>26.20</u>	<u>26.60</u>

Sensitivity analysis

	2020	2019
	£	£
Discount rate +0.1%	7,583,000	6,810,000
Discount rate -0.1%	8,038,000	7,196,000
Mortality assumption – 1 year increase	8,092,000	7,247,000
Mortality assumption – 1 year decrease	<u>7,532,000</u>	<u>6,762,000</u>

The academy trust's share of the assets in the scheme were:

	2020	2019
	£	£
Equities	1,410,000	1,500,000
Other bonds	217,000	209,000
Property	271,000	307,000
Cash and other liquid assets	28,000	76,000
Investment funds	329,000	385,000
Other	<u>482,000</u>	<u>462,000</u>
Total market value of assets	<u>2,737,000</u>	<u>2,939,000</u>

The actual return on scheme assets was (£128,000) (2019 - £222,000).

**WYVERN ACADEMY**

**NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 AUGUST 2020**

**(CONTINUED)**

**21 Pension and similar obligations (continued)**

**Amounts recognised in the statement of financial activities**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Current service cost	(527,000)	(470,000)
Past service cost	-	(85,000)
Interest cost	(74,000)	(82,000)
Benefit changes, gain/(loss) on curtailment and gain/(loss) on settlement	77,000	-
Admin expenses	(2,000)	-
Total amount recognized in the SOFA	<u>(526,000)</u>	<u>(637,000)</u>

**Changes in the present value of defined benefit obligations were as follows:**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
At start of period	7,000,000	5,642,000
Current service cost	527,000	470,000
Interest cost	131,000	149,000
Employee contributions	69,000	70,000
Actuarial (gain)/loss	306,000	656,000
Losses or gains on curtailments	(25,000)	-
Benefits paid	(86,000)	(72,000)
Past service cost	-	85,000
Effect of non-routine settlements	(115,000)	-
At 31 August	<u>7,807,000</u>	<u>7,000,000</u>

**Changes in the fair value of academy's share of scheme assets:**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
At start of period	2,939,000	2,485,000
Interest income	57,000	69,000
Actuarial gain/(loss)	(437,000)	153,000
Employer contributions	235,000	236,000
Employee contributions	69,000	70,000
Benefits paid	(86,000)	(72,000)
Effect of non-routine settlements	(40,000)	(2,000)
At 31 August	<u>2,737,000</u>	<u>2,939,000</u>

## 22 Related party transactions

Owing to the nature of the academy trust and the composition of the board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the AFH, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the academy trust's financial regulations and normal procurement procedures relating to connected and related party transactions. The following related party transactions took place in the financial period:

The academy received £12,000 in relation to loan repayments from Aspect Trust, where the accounting officer B Douglas is a director. At the year end £24,000 was outstanding.

The academy received £9,011 of donations from Friends of Wyvern, where both the accounting officer, B Douglas, and the Chair of Trustees, G Brayshaw, are Trustees. In addition certain trustees' remuneration and expenses are already disclosed in note 9.

### Expenditure related party transactions

During the year the academy made the following related party transactions:

#### G Brayshaw

(G Brayshaw is the Chair of Trustees, Chair of Friends of Wyvern and a paid fundraiser for Wyvern Academy. )

Wyvern Academy paid G Brayshaw £1,047 for fundraising related activities.

In entering into the transaction, the academy trust has complied with the requirements of the Academies Financial Handbook 2019.

At the balance sheet date the amount due to G Brayshaw was £Nil (2019 - £Nil).

## 23 Agency arrangements

The academy trust distributes 16-19 bursary funds to students as an agent for ESFA. In the accounting period ending 31 August 2020 the academy trust received £4,438 and disbursed £3,352 from the fund. An amount of £4,842 is included in other creditors relating to undistributed funds that is repayable to ESFA.

Comparatives for the accounting period ending 31 August 2019 are £3,600 received, £4,700 disbursed and £4,842 included in other creditors.